



## **Governor's Awards and Key Volunteer Nomination Checklist**

Nominating outstanding volunteers gives you more than an opportunity to recognize their service to your organization. It is an opportunity to promote your organization and its good work. A well-written and documented nomination can serve to educate others about what you do. Use this checklist to ensure that your nomination is as good as the volunteer/s you are recognizing.

Remember, nominations are due **January 23, 2023!**

- Have you used the online nomination form provided by the Governor's Office? Here is the link: <https://www.nc.gov/agencies/volunteer/volunteer-awards>
- Have you used descriptive words and data to distinguish your volunteer nomination? (How many dollars raised? How many pounds distributed? How many students served?)
- Have you explained how your nominee forwards or embodies your organization's mission, vision and purpose?
- Have you proofread your nomination for spelling or grammar errors?
- Have you reviewed the [Tip Sheet](#) from the Governor's Office?

Thank you for all you do to serve the citizens of the Triangle!